**The Bharat Scouts & Guides, National Headquarters**

**Lakshmi Mazumdar Bhawan,16, M. G. Marg, I. P. Estate, New Delhi-110002**

**Circular No. 22 /2013 Dated: - 07.03.2013**

To,

All the State Secretaries,

State Association of the

Bharat Scouts and Guides

**INDIAN UNION**

**Sub: - Lakshmi Mazumdar Award 2013-2014.**

**The Lakshmi Mazumdar Award is FOR:-**

Outstanding involvement in the community-common for Scout & Guide Wings.

This can be:-

**-**  A community Service or Community Development Project organized by the Registered Units of the Bharat Scouts & Guides in the locality.

* -          A long term or a Short term Project
* -          A small or a large Project
* -          Within the Country / State

**The Lakshmi Mazumdar Award IS:-**

To honor the memory of the **Ex-National Commissioner Mrs. Lakshmi Mazumdar** and to keep alive her contribution to the Movement and her belief in the spirit of Service.

**Nomination for entries for the Lakshmi Mazumdar Award-**

**Close on 31st July**

 It is now time to start preparing your nominations. There must be atleast one company or Troop/Crew or team in every State which is carrying out a successful need based Community Development or Community Service Project. This prestigious National Award is meant to encourage and motivate Scouts & Guides to render Yeoman Service to the development of community.

The Lakshmi Mazumdar award must be a spontaneous and sustained effort with no exceptions of recognition.

**The Lakshmi Mazumdar Award will be awarded to:**

Guide Company and Ranger Team and Scout Troop and Rover Crew.

**Presentation of Entry:-**

Nomination may be made by the District Chief Commissioner through the State Chief Commissioner and be sent to the National Headquarters.

Nomination may be made on the attached from (Appendix-2). If the Space is not sufficient for the full description of the project, please give details on a separate sheet, which may be attached to Appendix-2. Supporting recommendation from the responsible persons both within and outside the Movement must be sent with the entries. **Only ONE entry from each section of both the wings separately i.e. Scout, Guide and Rover, Ranger must reach National Headquarters before 31st July every year.**

**Log Book :-**

 A Log Book should be prepare in which all the work done in the community should be mentioned in detail along with Photograph. It should be **submitted to National Headquarters by 30th September.**

***List of Participants along with Father’s name in English (Capital letters) should be attached.***

**The Lakshmi Mazumdar Award will be Judged-**

By a Panel of **5 Judges** appointed by the **National Commissioner**.

**The Lakshmi Mazumdar Award will be in the form of:-**

*       A certificate will be presented to the each winning Group/Unit.

*       Unit Leaders and participants of the winning units will get the certificate signed by the National Commissioner of the Association for the Lakshmi Mazumdar Award in tribute to the outstanding service rendered to the community by the Group.

       Announcement of the winner will be made in November each year and certificates will be presented in the National Council Meeting.

 Thanking you with regards.

 Yours Sincerely,

 **(Geeta Rawat)**

 Joint Director (G)

**Copy Forwarded for information to:-**

***- All the Office Bearers of the Bharat Scouts & Guides, National Headquarters.***

**The Bharat Scouts & Guides, National Headquarters**

**Lakshmi Mazumdar Bhawan,16, M. G. Marg, I. P. Estate, New Delhi-110002**

**The Lakshmi Mazumdar Award 2013-2014**

**(From 1st August to 31st July of Subsequent year)**

**ENTRY FORM (Separate for each unit)**

**To be returned before 31st July 2013:-**

**The Director,**

**Bharat Scouts & Guides,**

**National Headquarters,**

**Lakshmi Mazumdar Bhawan,**

**16, M. G. Marg, Indraprashtra Estate,**

**New Delhi – 110 002**

**1. Name of the State:- \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**2. Name of the District:- \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**3. Name of the Group:- \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**4. Address of the Group:- \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**5. Title of the Project Undertaken: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**6. Type of Work – which was completed**

 **(Please attach a brief report):-**

**7. Number of Members in the Group**

 **involved in the Project with the List:-**

**8. Describe how the resource were**

 **Obtained to complete the Project:- \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**9. When the Project was started:**

 **Date:\_\_\_\_\_\_\_\_\_\_\_\_\_ Place:\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Area:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**10. Progress of the Project \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**11. Date of closing of the Project:**

**12. Other relevant information: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**13. Collaboration if any, with:** 1**.** NGO’s

1. 2.      Youth Voluntary Movements
2. 3.      Social Voluntary Organisation

**14. Supporting Statements From: 1.** Responsible person in the Movement

1. 2.        Person outside the Movement

**Name and Signature of Name and Signature of**

**recommending authority District Association**

**District Org. Commissioner (S/G)**

**Date:- Date:**

 **Name and Signature of the**

 **District Chief Commissioner**

 **Submitting the Project**

 **Date:**

**Name & Signature of Name & Signature of**

**State Org. Commissioner (S/G) State Secretary**

**Date:- Date:**

 **Name and Signature of the**

 **State Chief Commissioner**

 **Date:**