

भारत स्काउट एवं गाइड, मध्यप्रदेश, राज्य मुख्यालय
शांति मार्ग, श्यामला हिल्स, भोपाल ०२

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क्र० / 2214 / रा०मु० / प्रशि.स्का. / 2017

भोपाल, दिनांक 16.08.2017

प्रति,

सहायक राज्य संगठन आयुक्त (स्का/गा.)
भारत स्काउट एवं गाइड मध्यप्रदेश,
संभागीय कार्यालयम.प्र.

विषय:- लीडर ट्रेनर (स्का.विभाग) कोर्स के आयोजन बाबत।

सन्दर्भ:- संयुक्त संचालक पचमढी का पत्रांक /24/1322-25/2017 दिनांक 09.08.17

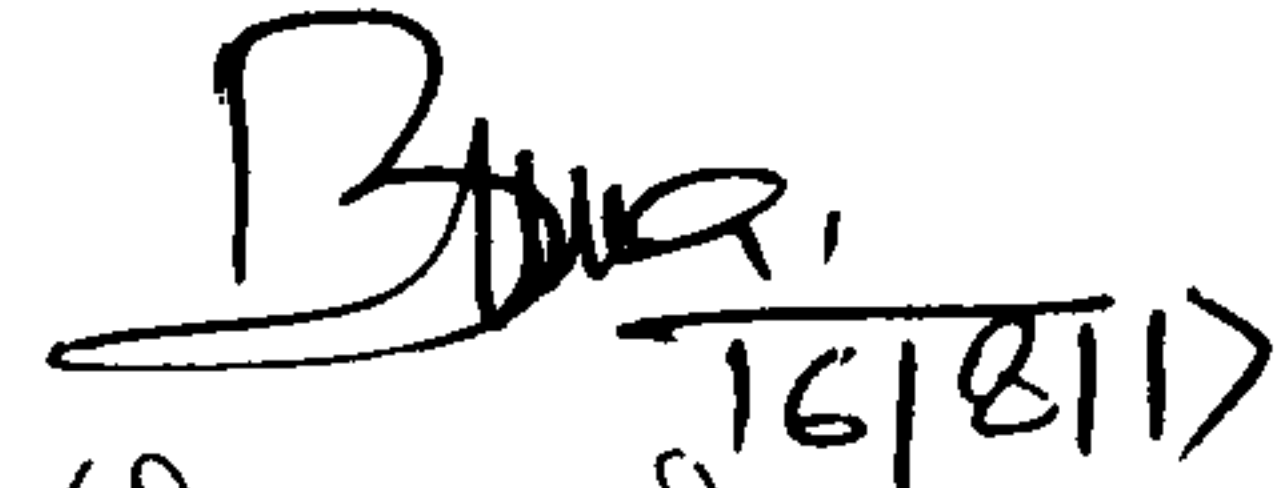
उपरोक्त विषयान्तर्गत एवं संदर्भित पत्रानुसार राष्ट्रीय स्तर पर दिनांक 25 से 29.10.2017 तक लीडर ट्रेनर (स्का.विभाग) कोर्स राष्ट्रीय प्रशिक्षण केन्द्र पचमढी में आयोजित किया जा रहा है। जिसमें आपके अधिनस्थ जिलो के पात्रता रखने वाले ए.एल.टी. हेतु एल.टी.का आवेदन पत्र पत्र के साथ संलग्न कर भेजा जा रहा है।

भाग लेने वाले प्रतिभागियों को निम्नवत बिन्दुवार जानकारी आवेदन पत्र के साथ संलग्न करना अनिवार्य है:-

1. जिन्होंने ए.एल.टी. कोर्स की सर्विस दो वर्ष पूर्ण किये हो एवं फूल टाईम प्रोफेशनल को विशेष परिस्थिति में 01 वर्ष पूर्ण किये हो।
2. ए.एल.टी. कोर्स के पश्चात दो बेसिक कोर्स या दो एडवांस कोर्स का संचालन किया हो या एक बेसिक एवं एक एडवांस कोर्स का संचालन किया हो का प्रमाण पत्र संलग्न करे।
3. जिन्होंने हिमालय वुड बैज कोर्स में सहायक के रूप में कार्य किया हो एवं दो गोल्डन एरा कब दो राष्ट्रपति स्काउट/रोवर तैयार किये हो के प्रमाण पत्र तैयार कर एवं प्रमाण पत्रों की छाया प्रति संलग्न करे। वर्तमान स्थिति में जानकारी देवे।
4. संलग्न प्रि कोर्स एसाइनमेंट तैयार कर कोर्स के समय जमा करना अनिवार्य है।

नोट:-प्रोफेशनल प्रतिभागियों को हिमालय वुड बैज कोर्स में सहयोग किया का प्रमाण पत्र संलग्न करना अनिवार्य है।

संलग्न आवेदन पत्र दिनांक 20 सितम्बर 2017 तक पूर्ण तैयार कर कार्यालय को भेजे।


(बी.एल.शर्मा)

राज्य प्रशिक्षण आयुक्त (स्का.)
भारत स्काउट एवं गाइड
मध्यप्रदेश

INSTRUCTIONS

(LEADER TRAINER COURSE)

This is the highest Course for a Trainer. Leader Trainer is the Pride of our Movement. Four Beads are not for decoration but for selfless service. Hence the candidate for this Course must be all-rounder and must have personal example.

- ELIGIBILITY** : 1. Should work at least two years of satisfactory service as Assistant Leader Trainer (relaxed up to one year in case of full time professionals at all levels)
2. Should have conducted two Basic Courses or two Advanced Courses or one Basic and one Advanced Courses in the appropriate section after ALT.
3. Should have assisted in a HWB Course of the appropriate section as a full time helper Or should have at least two Golden Arrow Cubs/Rashtrapati Scouts/Rovers as the case may be to his/her credit. Submit a certificate to this effect from DOC/DTC
4. Should complete the Pre-Course Assignment provided by the National Training Centre time to time.
- UNIFORM** : As per APRO Part II HWB Scarf and woggle, Black Shoes, Black Socks and Nylex Belt, **Name Plate, Shoulder Badge (curved)** are must. White Banyan (with sleeves) and Blue Shorts are needed for B.P. Exercise. Navy blue sweater / blazer is permitted in cold weather.
- LEARNING MATERIAL** : Besides the usual camp kit the candidates must be equipped with Scouting for Boys in Hindi or in English. Aids to Scoutmastership, APRO part I, II, Rules Book, and Scheme of Training. Chart paper, Sketch Pen, Marker Pen, Gum, Pencil, Rubber, Scale, games material etc. are also needed.
- PRE COURSE ASSIGNMENT** : A Pre Course Assignment Questionnaire is enclosed herewith. Candidates should submit it in a booklet in a presentable manner at the time of registration without which candidates will not be admitted to the Course. They should come prepared for Quiz Programme on Scouting for Boys.
- POST COURSE ASSIGNMENT** : During the Course they have to select a Personal Project which will be a sustained activity and useful for the development of their District / State as a Leader Trainer. He must present it during the course. He has to complete this project after the course with the help of his State and send the report to NTC through his STC. This is known as Post Course Assignment. They are advised to select the Project in consultation with the STC and come prepared.

QUALITY OF SCOUTING DEPENDS UPON THE QUALITY OF THE TRAINER.

"A HEARTY WELCOME AWAITS YOU AT NTC"

DY. DIRECTOR (SCOUTS) LEADER TRAINING.

----- CUT FROM HERE -----

ACKNOWLEDGEMENT

(This is to be sent to NTC by the candidate)

I have received the Pre Course Assignment along with the instructions for the Leader Trainer Course. I assure that I will submit the complete Assignment at the time of Registration.

Dates of Course : From To

To
The Dy. Director (S) Leader Training,
Bharat Scouts & Guides,
National Training Centre,
Pachmarhi M.P. 461881

Name :
Address :

District :
State :
Pin :

Signature



COURSE FOR LEADER TRAINER

From 25.10.2017 to 29.10.2017

Pre – Course Assignments Booklet issued in favour of
Shri.

Please Note :-

These assignments are to

1. deal with “your role as a Trainer” to help you develop a clear view and understanding of your job.
2. Help you to look at “the needs of Unit Leaders” in your area at your personal involvement in the process of meeting these needs.
3. Lead you to “see Scouting in action” in your area and to think of making Training more relevant and meaningful.

Instructions to Participants

1. This booklet contains 9 Assignments for completion before you come to N.T.C. Pachmarhi for the Course for Leader Trainers. Please complete them in time.
2. Prepare a separate file for this purpose and use separate sheets for each assignment.
3. Bring that file with you to N.T.C. Pachmarhi. You have to use the informations in it during the Course and hand it over to the Leader at the Registration time.

ASSIGNMENT NO. 1

Prepare a list of all Adult Leader Training activities which you have been involved over the last 24 months.

- Note: 1. Please specify the exact nature of each to these activities and its duration.
Note: 2. Describe your functions in these activities in the most accurate and practical way possible.

ASSIGNMENT NO. 2

Arrange a meeting with your State Training Commissioner and discuss with him in regard to constructive Training Programme in your area.

- Note: 1. Make notes of this meeting and, as a result of it, establish your working plan for this period.
Note: 2. If it will not be possible for you to meet him personally atleast by correspondence find out his views.

ASSIGNMENT NO. 3

List out a maximum of 10 ideas, in order of importance from 1 (most important) to 10 (least important) which you consider are your main responsibilities as a Trainer.

P.T.O.

ASSIGNMENT NO. 4

Arrange a meeting with the District Commissioner (S) of your area and / or District Secretary and collect the following information:-

In your District	Cub Section	Scout Section	Rover Section
1. No. of registered Units			
2. No. of Basic trained Unit Leaders.			
3. No. of Leaders who underwent Advanced Courses.			
4. No. of HWB Parchment Holders			

ASSIGNMENT NO. 5

In consultation with the Dist. Commissioner (S) of your area visit any 4 units of your section (e.g. Troops) if you are an A.L.T.(S). Preferably Unit Leader who are trained by you. Make use of the enclosed Group Visit Form one for each Unit (Visit).

ASSIGNMENT NO. 6

List a maximum of 10 most important Training needs of the Adult Leaders of your area (in the light of the discussion you have during your visits).

ASSIGNMENT NO. 7

Prepare five games and five songs to train or test knowledge and skills of Dwitiya and Tritiya Sopan (Scout Section), Praveen & Rajya Puruskar (Rover Section), Dwitiya and Tritiya Charan (For cub section).

ASSIGNMENT NO. 8

Prepare 50 stories from Scouting for Boys in your own handwriting. Computerized copy will not be accepted.

ASSIGNMENT NO. 9

By seeing Model of a Self Learning Module, prepare any one Self Learning Module from the following topics

1. Needs and Aspirations of Young People.
2. Communication.
3. Thinking Techniques.
4. WARP & NARP.
5. Community Development.

SIGNATURE OF THE PARTICIPANT

THE BHARAT SCOUTS AND GUIDES
NATIONAL TRAINING CENTRE, PACHMARHI { M.P. } – 461881.

GROUP VISIT FORM

- 1 Name of the Group :
- 2 Registration No. : Date :
- 3 Place :
- 4 Date of starting the Group :
- 5 Name and address of the Sponsoring Authority :
- 6 No. of Group Committees Meetings held in the year :
- 7 Section in the Group :
- 8 Name and other particulars of the Scouters :
- 9 No. of Pack/Troop/Crew Meetings held in the year :
- 10 Names of Patrols, Leaders and Seconds :
- 11 No. of C.O.H. Meetings held in the year :
- 12 Particulars of Scouts :
- 13 Group Funds – Latest Position :
- 14 Participation in Events, Camps, Hikes, Rallies, Jamborees etc. :
- 15 Any other problems :

Signature of the Scoutmaster

(TO BE FILLED IN BY THE VISITING COMMISSIONER / ORGANISER)

- 1 Is the Registration renewed?
- 2 Who can be deputed for further Training Courses?
- 3 How are the Records maintained?
(Group & Patrol)
- 4 Is there a Club Room?
How is it maintained :
- 5 Is there adequate Equipment?
How is it stored and used ?
- 6 Is the Six / Patrol System Followed?
- 7 Is the Training Progressive?
- 8 How many Scouts were present at the time of Visit?
- 9 Conditions of their Uniform :
Smartness :
- 10 Suggestions of the Visiting Commissioner :

Place :

Date :

Signature

Copy communicated to :

1. District Commissioner.
2. State Org. Commr. (S).



APPLICATION FOR LEADER TRAINER COURSE

Name of State Association : _____

1. Full Name : _____
(In Block Letters)

2. Full Home Address : _____

State _____ Pincode _____

E-mail ID : _____

Phone No. (If any) _____

Section in which you wish to attend L.T. Course : _____

3. Date of Birth : _____ Year _____ Month _____ Days _____ Age _____

4. Name of the Unit : _____

5. Education Qualification : _____

6. Scouting Qualification : _____

(Training Details)

SI No.	Name of the Course	Dates		Place	Certificate No. 7 Date	Leader of the Course
		From	To			
1	Basic Course					
2	Advanced Course					
3	HWB Course					
4	Pre-ALT Course					
5	ALT Course			ALT Hon'ble Charge No. Date		
6	ROT Course					

7. Training Course Conducted / Assisted after ALT Hon'ble Chage.

SI No.	Name of the Course	Dates		Type of Course	Type of Work Done	No of Participants	Leader of the Course
		From	To				
1							
2							
3							
4							

Note : Produce Certificate issued by Competent Authority :

8. Produce Golden Arrow Cubs / Rashtrapati Scouts / Rashtrapati Rovers in unit after receiving ALT Hon'ble Charge (for LT Course).

SI No.	Name	Date of completion	Certificate No.
1			
2			
3			
4			

9. Any Special Interest / Skill

STC (Scouts)

Date : _____

Signature of the Applicant

Date : _____

Forwarded by :

State Secretary / Jt. State Secretary

COURSE ASSISTED CERTIFICATE

This is to certify that Mr. / Ms. / Mrs. Cub
Master / Scout Master / Rover Scout Leader of (Name of the Unit)
..... has assisted full time during HWB
Course for Unit C/S/R section was held at State
..... from to

Leader of the Course

State Training Commissioner (S)

***** **OR** *****

Produced Two Golden Arrow Cub, Rashtrapati Scouts/Rovers

This is to certify that Mr. / Ms. / Mrs. has
produced the following :

1. Two Golden Arrow Cubs
2. Two Rashtrapati Scouts
3. Two Rashtrapati Rovers

Their names and certificates number and dates are hereunder :

1. Name Cer.No. Date
2. Name Cer.No. Date

Distt. Org. Commissioner (S) / Distt. Training Commissioner (S)

COURSE CONDUCTED CERTIFICATE

This is to certify that Mr. / Ms. / Mrs.
Cub Master / Scout Master / Rover Scout Leader of (Name of the Unit)
..... has conducted as Leader of
the Course as per details :

Sl	Basic / Advanced	Section	From	To	Place	State
1						
2						
3						
4						

State Training Commissioner (S)

Course for Leader Trainers (Scout Wing)

STEPS OF PERSONAL PROJECT

1	Name of participant	
2	State	
3	Role	
4	Project	
5	Existing circumstances in the area as the collected facts reveal	
6	What is to be achieved at the end of the project	
7	Time limits	
8	Human, material and financial etc resources available	
9	Other sources of help for the project	

10	A plan of the project	
11	Budgetary provision	
12	Detailed plan (step-wise)	
13	Conclusion	
14	Evaluation	

Signature of Candidate

Recommended by State Trg. Commissioner (S).

S.T.C.S