



NTC Circular No. 09/2014-15/5174-76

Date: 29<sup>th</sup> Jan' 2014

To,  
All the State Secretaries,  
State Associations of  
Bharat Scouts & Guides  
**INDIAN UNION**

**Sub: Himalaya Wood Badge Course for Guide Wing (Bulbul/Guide/Ranger).**

Sir / Madam,

According to the Schedule of Event 2014-15 of the National Headquarters, Bharat Scouts & Guides, the above said courses will be organised at National Training Centre, Pachmarhi in the month of May 2014. The details of the courses are as follows.

1	Name of the Course	Himalaya Wood Badge Course for Guide Wing (Bulbul/Guide/Ranger)
2	Venue	The Bharat Scouts & Guides, National Training Centre, Pachmarhi, M.P.
3	Date of the Course	13.05.2014 to 19.05.2014 (7 Days)
4	Arrival	12.05.2014 Evening or 13.05.2014 before 08.00 a.m.
5	Registration	On 13.05.2014 at 09.00 am in proper Uniform. Late comers will not be admitted for any reason.
6	Departure	19.05.2014 : 04 P.M. (Accordingly return journey may be made).
7	Fee	Dev. Fee. Rs. 100/- + Special Fee Rs. 50/- = Total Rs. 150/-.
8	Financial Assistance	Free hospitality during the Course will be provided. 50% Concessional 2 <sup>nd</sup> Class Train fare and actual bus fare (where there is no train service) will be reimbursed on production of T.E. Bill along with Bus tickets in original and Photocopies of Train tickets. (Bring photocopies of train tickets while coming).
9	Who can Attend	<ul style="list-style-type: none"><li>Ø Having Valid Warrant.</li><li>Ø Should have worked at least for 12 months after the completion of the Advanced course successfully.</li><li>Ø Should have received the Training Study Registration Certificate from NTC.</li><li>Ø Completed successfully any two of the following conditions: (Guide / Ranger section will complete Serial No. 1 (Compulsory) and choose any one from Sr. No. 2 &amp; 3. For Bulbul Section 2 &amp; 3 are compulsory).</li></ul> <ol style="list-style-type: none"><li>1. Register her unit for P.M. Shield Competition / Upa Rashtrapati Award Competition at N.H.Q.</li><li>2. Produce at least 2 (two) Swarn Pankh Bulbuls / 4 (four) Tritiya Sopan Guides / 2 (two) Nipun Rangers as the case may be.</li><li>3. Conduct a weekend camp for her Unit.</li></ol>
10	How to reach	Pachmarhi is located on the Mumbai Jabalpur route (Between Itarsi and Jabalpur Station). Pipariya is the nearest Railway station from Pachmarhi. The distance from Pipariya to Pachmarhi is 56 k.m. Buses are available from Pipariya to Pachmarhi. Number of private jeeps are also available on nominal rate. The Bharat Scouts & Guides is just 5 k.m. from Pachmarhi bus stand. Local Conveyance available to reach National Training Centre from Pachmarhi Bus Stand. Those who are coming by private Jeep can directly come upto Bharat Scouts & Guides, NTC.

11	What to bring	Usual camp kit, 2 Sets of complete and correct Uniform as per APRO III (Black shoes, Camel colour socks, Scarf, Woggle, Nylex Belt). Chart paper, Pen, Pencil, Sketch/Marker/White board pen, knotting rope 3 Mtrs., Handicraft material etc. Required materials for demonstration of Games and Session. Bring suitcase/Briefcase for safety of materials.
12	Last Date to receive the application at NTC	5 <sup>th</sup> April' 2014

Applications of candidates duly recommended by State Training Commissioner (G) should reach NTC on or before last date. LATE COMERS WILL NOT BE ADMITTED. Participants bringing application by hand will not be admitted. No candidate will proceed to NTC, Pachmarhi for the course unless and until she receives the Final Information letter issued from NTC, Pachmarhi. *It is requested that participants should not bring any escorts / children with them.*

Thanking you,

Yours sincerely,

( M. N. Machamma )  
Dy. Director Guide (Ldr. Trg.)

Encl.:

1. Application Form.
2. Progress Report of the Unit.
3. Unit Running Certificate.

Copy to :

- 1) All the NHQ Office Bearers.
- 2) All the Assistant Directors of the Region.
- 3) All the State Training Commissioner's (G).

**Note : Only BSNL mobile network is working at Pachmarhi.**

**THE BHARAT SCOUTS & GUIDES, NATIONAL TRAINING CENTRE, PACHMARHI (M.P.)**

**Application for H.W.B. Course (Guide Wing) ..... Section**

**Course Dates** : From \_\_\_\_\_ to \_\_\_\_\_ Place : \_\_\_\_\_

**Name of the State** : \_\_\_\_\_

1. Name of the applicant (In Block Letters) : \_\_\_\_\_

2. Full Postal Address : \_\_\_\_\_

\_\_\_\_\_ State, Pin code : \_\_\_\_\_

: Mob. No. (If any) \_\_\_\_\_

E-mail : \_\_\_\_\_

3. Date of Birth : \_\_\_\_\_ (.....Year,..... Month,.....Day)

4. Warrant No. : \_\_\_\_\_ Date : \_\_\_\_\_ (Attach Photocopy)

5. Name of the Unit : \_\_\_\_\_

Charter No. : \_\_\_\_\_ Date : \_\_\_\_\_

6. Educational Qualification : \_\_\_\_\_

★ 7. Guiding Qualification (Training Details) : \_\_\_\_\_

Sl	Name of the Course	Dates		Venue	Certificate No & Date	Leader of the Course
		From	To			
1	Basic Course					
2	Advanced Course					

Training Study completed on : \_\_\_\_\_ NTC Certificate No. \_\_\_\_\_ Date \_\_\_\_\_

8. Any Special Interest, Skill : \_\_\_\_\_

★ 9. Registration of PM Shield / UR Award on ..... for the year .....N.H.Q. Receipt No. & Date .....

★ 10. Weekend camp conducted at : \_\_\_\_\_ form \_\_\_\_\_ to \_\_\_\_\_ No. of participants \_\_\_\_\_ (Attach separate certificate by DTC(G) / DOC(G) and DC(G) & verified by State Training Commissioner (G).

11. List of books in Guiding studied: \_\_\_\_\_.

12. Other Qualification: \_\_\_\_\_

13. Subject in which Well versed: \_\_\_\_\_

Signature of the Candidate

Date : \_\_\_\_\_

Recommendation of S.T.C. (G)

Date : \_\_\_\_\_

Forwarded through State Secretary / Jt. Secretary

**Enclosed :**

1. Photocopy of Warrant.
2. Photocopy of Basic & Advanced Course Certificate.
3. Progress Report of Unit.
4. Unit Running Certificate.

**Details of trained – 02 Swarn Pankh Bulbul / 04 Tritiya Sopan Guides/ 02 Nipun Ranger  
as the case may be**

<b>Sl</b>	<b>Name</b>	<b>Date of completion</b>	<b>Certificate No.&amp; date.</b>
1			
2			
3			
4			

**UNIT RUNNING CERTIFICATE**

This is to certify that Ms. / Mrs. ....  
Flock Leader / Guide Captain / Ranger Leader of (Name of the Unit)  
..... Her  
Warrant No. is . ..... dated ..... and Group  
Charter No. is ..... dated ..... She is  
running the Unit effectively.

**Dist. Org. Commissioner (G)**

**Dist. Trg. Commissioner (G)**

**District Commissioner (G)**

## Progress Report of Unit ( Guide Wing )

1. Name of the State : .....
2. Name of Unit : .....
3. Name of Unit Leader : .....
4. Group Charter No. .... Date .....
5. Warrant No. .... Date .....
6. Progress chart are given below: (Current & last two years).

Sl	Number of Bulbul / Guide / Ranger	As on		
		01.04.20.....	01.04.20.....	01.04.20....
1	Pravesh			
	Bulbul/Guide/Ranger			
2	Komal Pankh / Pratham Sopan / Praveen			
	Bulbul/Guide/Ranger			
3	Rajat Pankh / Dwitiya Sopan / Nipun			
	Bulbul/Guide/Ranger			
4	Swarn Pankh / Tritiya Sopan			
	Bulbul/Guide			
5	Heerak Pankh / Rajya Puraskar			
	Bulbul/Guide			
6	Golden Arrow / Rashtrapati Guide / Rashtrapati Ranger			
	Bulbul/Guide/Ranger			
7	Total			
8	Date of Registration Prime Minister Shield Competition / Upa Rashtrapati Award			
9	Date of submission of log book PMSC / UPA			

10 Courses / events details :

a. Participation in Dist level programme					
Sl	Name of the Event	Venue	Dates		No attended
			From	To	
I					

b. Participation in State level programme					
Sl	Name of the Event	Venue	Dates		No attended
			From	To	
I					

c. Participation in National level programme					
Sl	Name of the Event	Venue	Dates		No attended
			From	To	
I					

d. Participation in International level programme					
Sl	Name of the Event	Venue	Dates		No attended
			From	To	
I					

It is to certify that above information are correct and her unit is running effectively.

DOC(G)  
District : .....

DTC(G)  
District : .....

DC(G)  
District : .....